

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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JANUARY 12, 2023
COUNCIL ACTION

I. PROCEDURES

A. Call to Order 7:00 PM

Mayor Dent called the meeting to order, and George Glen provided the invocation.

B. Roll Call

Present: Mayor Dent, Councilmember Campbell, Councilmember Mike Cowen, Councilmember Ken Edes, Councilmember Fritsinger, Councilmember McNelly, and Councilmember Lee Payne.

Present City Staff, City Manager Tim Pettit, Finance Director Barbara Bell, Police Chief Tad Wygal, Public Works Director Aaron Anderson, and City Clerk/HR Director Pamela Galvan.

Mayor Dent announced Frank McNelly's appointment as his Vice Mayor.

C. Approval of Minutes for December 8, 2022.

Motion: *To approve the Minutes for December 8, 2022.*

Action: *Approved*

Moved by *Councilmember Fritsinger, Seconded by Councilmember McNelly*

The motion passed unanimously.

D. Adopt Agenda

Motion: *To approve the agenda as presented.*

Action: *Adopted*

Moved by *Councilmember Edes, Seconded by Councilmember Cowen*

The motion passed unanimously.

II. PRESENTATIONS – Cheyenne Grabiec, Community Outreach

Coordinator for Coconino Community College, is here to present the next steps for Proposition 438, voted on in May, to reset the Primary Property Tax levy for the college.

Cheyenne Grabiec introduced himself and thanked Council for allowing him time to follow up on Prop 438, which reset the College's primary property tax levy to \$14,715,587. He explained how they would receive the money in three phases.

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He went over how some of the money would be used and the expansion of career and technical programs. He mentioned not raising tuition, keeping college affordable in Coconino, and assisting with student funding.

Mayor introduced George Glen to make an announcement regarding the local hospital.

The Williams Hospital district board of directors has renewed a 10-year medical management agreement with North County Healthcare, effective January 1, 2023.

Swearing in of officers Blake Hanslik and Cody Neitch.

Mayor Dent swore in both officers.

III. PUBLIC PARTICIPATION –

IV. CONSENT AGENDA ITEMS –

A. Approval of Purchase Orders.

B. Approval of check register for the month ending December 31, 2022.

Motion: *To approve the consent agenda items as presented.*

Moved by Councilmember McNelly, ***Seconded by*** Councilmember Payne.

Motion passed unanimously

V. NON-CONSENT AGENDA ITEMS

C. Consideration and action with a request to rezone APN# 202-11-003V to a single-family residential, R1-7 zoning.

Tim Pettit explained that this is 2.6 acres now zoned commercial, and the request is to rezone to the single-family residential, R1-7.

Motion: *To approve the request to rezone APN# 202-11-0003V to a single-family residential, R1-7 zoning.*

Moved by Councilmember McNelly, ***Seconded by*** Councilmember Edes.

Motion passed unanimously

D. Consideration and action regarding Resolution No. 1429, approval and authorization for the execution and delivery of the Natural Gas Hedge Implementation Agreement.

The mayor explained the utility costs and spoke of the Texas storm a few years back and how that affected costs.

The co-op has an opportunity for us to join; essentially, it's buying insurance against future natural gas spikes. This is an agreement within the co-op and how it will be implemented. We will have other opportunities to participate in future hedging based on the cost of the hedge at that time.

The Clerk read Resolution No. 1429 by number and title only.

Motion: To approve Resolution No. 1429 approving and authorizing the execution and delivery of the Natural Gas Hedge Implementation Agreement.

Moved by Councilmember McNelly, ***Seconded by*** Councilmember Edes.

Motion passed unanimously

E. Consideration and action to approve budget reallocation within the Grants Fund and the "pre" approval of Tourism Marketing grants expenses requiring purchase orders, allowing the City Manager to approve at the time of submission of invoices.

Barbara Bell asked to get pre-approval for the plan as a whole. This is so the city can get reimbursements sooner than having to come to the council with each invoice as they come in. I want Tim to have authority for this grant and be able to pay as billed.

This is for the Two-train grant from the Arizona Office of Tourism; it was going to be initially funded, and we will fund it as we submit.

This will allow us to close the grant before this physical year.

Motion: To approve the city and manager, allowing the city manager to process the invoices at the time of submittal and not have to come to the council.

Moved by Councilmember Cowen, ***Seconded by*** Councilmember McNelly.

Barbara Bell asked that a motion also is for an amendment to approve the budget adjustment for this.

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Councilmember Cowen amended his motion to include an amendment to approve the budget reallocation as well and approval for the City Manager to

Approve invoices as they are submitted. Councilmember McNelly seconded the amendment.

Motion passed unanimously

RECESS TO EXECUTIVE SESSION – 7:25 PM

Pursuant to A.R.S. §38-431.03 (A)(1), Council will discuss a fire chief's potential appointment.

RECONVENE TO REGULAR SESSION – 7:34 PM

F. Council will consider and take action with the discussion in Executive Session.

Tim Pettit recommended making Chase Pearson an offer for the Fire Chief.

Motion: *To approve Tim Pettit, our city manager recommended hiring Chase Pearson as the city's Fire Chief.*

Moved by Councilmember McNelly, Seconded by Councilmember Payne. Motion passed unanimously

VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS

Mayor and Council –

- Mayor spoke about rosters of committees and commissions placed in each council member's mailbox. We are looking to fill vacancies. He also appointed council members to each committee and commission to act as a liaison for the city. Council member McNelly to work with Water/Wastewater department. Council member Payne to join Mayor with the electric system. Council members Payne, Cowen, and Edes, replacing Vice Mayor Dent, with the Fire department. Council members Cowen and Fritsinger with the Airport. Council member Edes to work with Aaron Anderson and Tim Pettit with the Street Department, Council member Campbell with Parks and Recreation, Council member Payne with the Golf Course, and Council member Cowen with Historic. And the mayor will continue to work with the Housing Authority Board and will stay with it for now.
- Tim and Mayor were on a phone call with Coral Evans from Senator Kelly's office last week. They spoke with the USDA Rural Utilities Service

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about our subsequent electric phases and possible outside financing with a low-interest loan.

- Volunteer Fire Chief Pearson and Joanna have been working on obtaining grants and will continue to work on them.
- Looking to have discussions addressing our city parking.
- Council member Payne congratulated our Fire Department on hiring a Fire Chief for the city.

Staff – coming

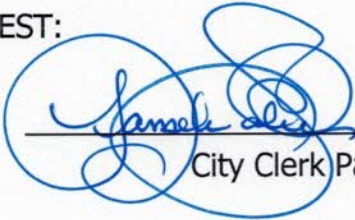
- Chief Wygal is proud of his new officers.
- Aaron Anderson noted the Dogtown waterline would be online in two weeks, then winter shutdown until spring.

VII. ADJOURN 7:37 PM



Mayor Don Dent

ATTEST:



City Clerk Pamela Galvan

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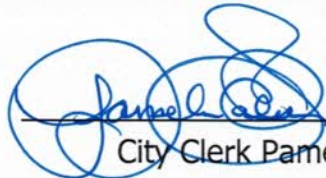
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CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on January 12, 2023. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 17th day of January 2023.



City Clerk Pamela Galvan